……………………………………………………………………………………………………………………………… …………

……………………………………………………………………………………………………………………………… …………

*(full name and address of the entity where the AGH student will carry out the practical placement)*

represented by ……………………………………………………………………………………………………

*(name and surname and position of the person authorized to represent the entity where the AGH student will carry out the practical placement)*

hereinafter referred to as the **“Workplace”.**

Acting on behalf of the Workplace

I give my consent to the implementation of the mandatory student practical placement : vocational/diploma\* provided for in the curriculum of the first-cycle/second-cycle degree programme with a general academic/practical profile\* conducted in the field of study ……………………………………………………………….., at the Faculty of …………………………………………………

of the AGH University of Krakow, with its registered seat at al. Mickiewicza 30, 30-059 Krakow, hereinafter referred to as “**AGH**”

**by Mr/Ms …………………….……………………………………..……….……………**

a student of the ………… semester of degree programme conducted at the aforementioned field of study, hereinafter referred to as the “**Trainee**”

for a total length of ……………………………………… hours

within the time limit from……………………. (the start date) to …… (the finish date)

At the same time the Workplace informs that:

1. the person authorized on behalf of the Workplace to supervise of the Trainee will be: ……………………………………………………………….…………………………………………………………………………,

*(name and surname and position of the person authorized to provide care, as well as contact details, including direct telephone number and e-mail address)*,

hereinafter referred to as the “**Workplace Practical Placement Supervisor**”;

1. during the practical placement period, the Trainee is/is not\* obliged to have accident insurance and/or\* civil liability insurance.

*1) NOTE: This consent is required only if the student practical placement will be carried out in a workplace with which AGH has not concluded an agreement on cooperation in the implementation of practical placements by AGH students, and which was selected by the student with the consent of the AGH Practical Placement Supervisor, if the profile of the workplace or the nature and scope of the tasks and activities performed by the student will allow the achievement of learning outcomes assigned to the practical placements in the curriculum applicable to a given field of study, level and profile.*

In connection with the above, the Workplace acknowledges that:

1. the person authorized on behalf of AGH to supervise the Trainee will be:

……………………………………………………………………………………………………………………………………, *(name and surname and position of the person authorized to supervise Trainees, as well as contact details, including direct telephone number and e-mail address)*

hereinafter referred to as the “**AGH Practical Placement Supervisor”**;

1. the practical placement is an unpaid practical placement, therefore the Trainee does not receive any cash benefits from AGH or the Workplace;
2. the practical placement shall be carried out within the time-limit specified above;
3. the Workplace shall be the controller of the Trainee’s personal data;
4. the Workplace undertakes to organize and conduct practical placements in such a way that they enable the achievement of learning outcomes assigned to the practical placements specified in the curriculum applicable to a given field of study, level and profile and in compliance with the applicable regulations;
5. the practical placement shall be carried out in accordance with the established practical placement programme constituting an attachment to this Consent and the assigned duties;
6. the Workplace undertakes to provide the conditions necessary for the implementation of the practical placement, and in particular to:
7. ensure safe and hygienic conditions for carrying out practical placements,
8. provide appropriate workstations, rooms, workshops, equipment, tools and materials, in accordance with the established practical placement programme and assigned duties,
9. familiarize the Trainee with the work regulations, health and safety regulations, fire regulations, as well as the protection of secrecy, data confidentiality and personal data protection,
10. exercise substantive supervision of the Trainee's performance of tasks resulting from the practical placement programme and assigned duties,
11. provide Trainees with protective clothing, personal protective equipment and hygiene measures for the duration of a practical placement, as provided for in occupational health and safety regulations,
12. provide the necessary data about the Workplace for the purpose of the preparation of a practical placement report.
13. AGH shall refer Trainee to the Workplace on the basis of a written individual referral of a given Trainee to the practical placement issued by the AGH practical placement supervisor, in accordance with the template established by AGH;
14. the Trainee shall carry out their practical placements in accordance with the established practical placement programme and assigned duties, and in accordance with the rules in force at the Workplace, in particular with regard to the health and safety and fire regulations, working time, order and discipline, as well as the protection of secrecy of the Workplace, data confidentiality and personal data protection;
15. during the practical placement, the Trainee shall be obliged in particular to:
16. represent AGH with dignity,
17. comply with all regulations in force at the Workplace,
18. carry out the practical placement in accordance with the established practical placement programme and assigned duties,
19. justify their absence and agree on the manner of making up for the justified absence with the AGH Practical Placement Supervisor and the Workplace Practical Placement Supervisor;
20. the costs related to the implementation of the practical placement, in particular the costs of travel, accommodation, meals and insurance costs, are borne by the Trainee on their own, unless AGH has funds from external sources to cover the costs of the practical placement;
21. if the Trainee blatantly violates the rules of the practical placement, he or she may be expelled from the practical placement by the Workplace. In the event of expulsion of a student from the practical placement, the Workplace Practical Placement Supervisor notifies the practical placement supervisor on behalf of AGH in writing about the reason and date of expulsion;
22. if the Trainees seriously infringe the rules of the practical placement implementation, he/she may be expelled from the practical placement by the Workplace. If the Trainee has been expelled from the practical placement, the Workplace Practical Placement Supervisor shall immediately notify the AGH Practical Placement Supervisor in writing of the reason and date of expulsion;
23. once the practical placement has been completed, the Workplace Practical Placement Supervisor shall confirm the completion of the practical placement by the Trainee in a certificate issued in accordance with the template established by AGH.

*……………………………………………………………………*

*signature of an authorized representative of the Workplace*

I declare that I have read the above information, in particular regarding the duties of the Trainee :

*…………………………………………………………………………*

*date and signature of the student*

Attachments:

1. the practical placement programme established on the basis of the syllabus in accordance with the applicable curriculum ;
2. the learning outcomes assumed for in the curriculum of the first-cycle/second-cycle degree programme with a general academic/practical profile\* in the field of study ………………………………………………………………………………………………………………………….………………, conducted at the Faculty of ………………………………………………………………………………………………

in terms of knowledge, skills and social competences that the Trainee will acquire after its completion.

*\*delete as appropriate*